

EL PASO MASS TRANSIT DEPARTMENT

TRANSIT BOARD ACTION

DATE	REFERENCE NO.	SUBJECT:	ITEM NO:
03/22/05	05-15	Approval of Minutes	1

BACKGROUND:

On the agenda today is the approval of the minutes for the March 08, 2005 Mass Transit Department Board Meeting.

RECOMMENDATION:

It is therefore recommended that the Chairman of the Mass Transit Board approve the minutes.

DISPOSITION BY TRANSIT BOARD: APPROVED	SECRETARY
OTHER (DESCRIBE)	
SUBMITTED BY:	DATE:

**MASS TRANSIT DEPARTMENT BOARD
CITY COUNCIL CHAMBERS, CITY HALL
MARCH 8, 2005**

A meeting of the Mass Transit Department Board was called to order at approximately 9:30 a.m., with Joe Wardy, Chairman, presiding. The other members present were: Susan Austin, Robert A. Cushing, Jr., Jose Alexandro Lozano, John F. Cook, Presi Ortega, Jr., Vivian Rojas, and Anthony W. Cobos.

Absent: Paul J. Escobar

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Agenda Item 1: Discussion and action on the approval of the minutes for the February 22, 2005 Mass Transit Department Board Meeting. (Action 05-11)

Motion made by Mr. Cushing, seconded by Mr. Cobos and unanimously carried to approve the minutes for the February 22, 2005 Mass Transit Department Board Meeting.

Mr. Ortega was not present for the vote.

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Agenda Item 2: Discussion and action on a resolution that the City of El Paso's Mass Transit Department Board approve the creation of a Summer Youth Pass for youth 6-18 years of age at a price of \$10.00; and that any parent or guardian with a valid Sun Metro I.D. ride free while accompanying any youth with a valid "*Fun Pass*." (Action 05-12)

There was no discussion.

Motion made by Mr. Cushing, seconded by Ms. Rojas and unanimously carried to approve the above Resolution.

Mr. Ortega was not present for the vote.

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Agenda Item 3: Discussion and action on a resolution that the City of El Paso's Mass Transit Department Board approve the use of twenty-five (25) Summer "*Fun Pass*" for youth 6-18 years of age for promotional purposes. These passes represent a total value of TWO HUNDRED FIFTY AND 00/100 DOLLARS (\$250.00). (Action 05-13)

There was no discussion.

Motion made by Mr. Cushing, seconded by Ms. Rojas and unanimously carried to approve the above Resolution.

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Agenda Item 4: Discussion and action to award the following:

If the apparent Best Value Bidder is disqualified for any reason, the Mass Transit Department Board reserves the right to exercise any option legally available under the law by awarding the bid to the next lowest responsive and responsible bidder even though the bidder is not named on this agenda.

BEST VALUE

Solicitation No.: 2005-011
Project Name: Sun Metro Bus Passenger Shelters
Award to: Epcon, Inc.
El Paso, Texas

Department: Sun Metro
Funds available: TX 90-X431-60600011-G600368-11627-508004 (100,000.00)
TX 90-X280-60600011-G600359-11622-508004 (147,297.90)
TX 90-X454-60600011-G600441-11643-508004 (78,839.60)

Funding source: Federal Transportation Administration Grant
Items: 1 through 9 \$326,137.50
Total Award: \$326,137.50
District (s): Citywide
Action: 05-14

RECOMMENDATION:

The Departments of Sun Metro and Engineering recommend the award of this contract to Epcon, Inc., as this Offeror has provided the Best Value Proposal. It is requested that the Chairman of the Mass Transit Board be authorized to sign the referenced contract. Additionally, it is requested that the City Manager and Staff be authorized to execute budget transfers for this award and project, as necessary.

Work under the unit price component is only an estimated value and will be ordered, performed, invoiced and paid by measured quantity. The actual cost of the unit price component will be the sum total of unit prices at the end of the contract term.

Mass Transit Department Board Members Cobos and Ortega commented.

Ms. Elizabeth Van Lauwe, Assistant Director Transit Administration & Development, commented.

Mr. Jorge Artalejo, citizen, commented.

Motion made by Mr. Cushing, seconded by Mr. Ortega and unanimously carried to approve Solicitation No. 2005-011, Sun Metro Bus Passenger Shelters.

Ms. Austin was not present for the vote.

Motion made by Mr. Cushing, seconded by Mr. Cobos and unanimously carried to adjourn this meeting at 9:35 a.m.

Approved as to content:

Terry Lee Scott, Director